SWE LOCK-IN CONFERENCE
GUIDELINES

• Keep name tags on at all times.
• **Turn cell phone off during all activities.** You are allowed to use them during your free time.
• Appropriate and courteous behavior is expected. Swearing and obscene gestures are not permitted. All other participants, guests, chaperones and visitors should be treated with respect and common courtesy.
• Participants are expected to dress appropriately. Clothing with alcohol or tobacco advertisements or sexual connotations etc. is prohibited.
• Participants will be required to follow all of the Residential Hall student rules. The rules are common sense ones that you might expect – keep the living areas reasonably quiet, **prohibited visitation between members of the opposite sex**, no alcohol and other controlled substances, no vandalism, etc. Participants are also not allowed to be alone with male residents.
• **All participants are required to follow the conference agenda and stay with the conference hosts at all times.** However, the hosts cannot be expected to be present at all times, so it is up to the participants to exercise responsibility and abide by the rules. You will be expected to conduct yourself in a manner consistent with your being a guest of the University. It is important that you and your parents know that there will be free time during the program and that we will not be present at all times. In addition, it is not the responsibility of the residence hall personnel to supervise and restrict your activities. Any participant found to be in violation will be dismissed from the conference immediately.
• Since participants are under 21, they will be expected to abide by state and local laws regarding the purchase of alcoholic beverages (as well as other state/local laws).
• If you should get into difficulty with any authorities (university or otherwise), your parents will be notified immediately and you will be dismissed and required to leave campus.
• Your parents will be called and you will be dismissed immediately for the following reasons.
  ■ possessing or using tobacco, alcohol, stimulants, or non-prescribed drugs
  ■ not attending scheduled activities
  ■ being in restricted areas of campus, or leaving campus, unaccompanied by a staff member
  ■ being in an opposite-sex wing of the residential complex
  ■ Leaving the lounge area after lights out
  ■ stealing or vandalizing property
  ■ undermining the safety or well-being of self or others (includes threats)
  ■ Violation of any Federal, State and/or local law.

Breach of conduct or departure from expected behavior will result in your immediate dismissal from the conference.

If parents need to contact students in the event of an **EMERGENCY** during the day or night:
University Police: 573-341-4300
Student Diversity Initiatives: 573-341-7286
Thomas Jefferson Front Desk: 573-341-4895

**AUTOMOBILE POLICY FOR STUDENTS WHO WILL HAVE A VEHICLE ON CAMPUS DURING THE CONFERENCE:**
Conference tags are available for $3.00 and can be purchased when you check in at the conference.

Because of our concern regarding liabilities you will be expected to comply with the following:

• **Have a valid driver’s license**
• Abide by all city and state automobile regulations and requirements such as: mandatory insurance coverage, wearing a seat belt, etc.
• **TRAVEL IS PROHIBITED DURING THE CONFERENCE**
• Parking allowed only in designated area. Display your campus conference tag (parking permit) at all times.